



PO Box 100  
Marathon, WI 54448  
715-848-1365

## **Scholarship Application for Graduating High School Seniors**

The Sonnentag Foundation is pleased to provide \$1,500 scholarship opportunities for students who have a parent employed by Central Processing Corporation. Eligible students must be graduating high school seniors enrolling in a college or technical schools' post-secondary education program.

The Scholarship Committee takes into account a student's academic progress as well as extra curricular activities, but also any challenging circumstances a student has overcome or is overcoming.

The Scholarship Committee will carefully review each application, and a letter of decision and certificate will be issued prior to the beginning of the coming school year. Awards are paid at the beginning of the second semester of school, and only after the Sonnentag Foundation has received a paid second semester fee statement as well as a grade report from the first semester. It is the student's responsibility to present the Sonnentag Foundation with these documents.

To apply, students must fill out the attached application as well as complete one of the following essay questions listed below.

### **Essay Questions** *(please select one)*

1. What do you plan to study and why?
2. Describe one person who has had the greatest influence on your life and how.
3. What does the opportunity of continuing education mean to you?
4. Describe a challenging or difficult circumstance you have had to overcome.

Essays should be typed and consist of a minimum of one 8 ½ by 11-inch page, in Times New Roman 12 point font, double-spaced. Attach the essays to the completed application. Submit the completed application and essay to the the Sonnentag Foundation Attention Scholarship Committee, within one month of graduating.

**The Sonnentag Foundation is a strong advocate for continuing education and wishes you the best of luck in your studies.**

**For more information contact a Sonnentag Foundation representative at [requests@sonnentagfoundation.org](mailto:requests@sonnentagfoundation.org) or call 715-848-1365.**



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## **Frequently Asked Questions about the Sonnentag Foundation High School Scholarships**

### **What if I forgot or didn't apply during my first year of eligibility?**

A student remains eligible for consideration for one scholarship award through your third year of college. If you did not apply before your freshmen year, you may still apply during either your sophomore or junior year for one scholarship. All applicants must be under the age of 24.

### **What is the most I can be awarded in scholarships?**

The award amount is \$1,500 and you may apply and be selected to receive a maximum of one award. Payment is made in the academic year following your selection.

### **Who administers the selection process?**

The scholarship competition, including the overall administration of the program, selection of award recipients and the processing of scholarship payments, is handled by the Sonnentag Foundation. All information included on the application is considered confidential. Awards are granted without regard to race, color, creed, religion, age, gender, disability or national origin.

### **If my child is attending a college abroad, is he or she still eligible to receive a Sonnentag Foundation Scholarship?**

Yes. As long as the parent is a Central Processing employee and the student meets the eligibility requirements, any student may apply.

### **Are all graduating high school seniors eligible?**

Only children of active Central Processing Corporation employees who work 20 hours or more per week, and have at least one year of service with the company by the application deadline, are eligible to apply for scholarships through the program. Children include unmarried, natural or legally adopted children, stepchildren, and any other children for whom the employee has been appointed legal guardian. All children must be under the age of 24.

### **If I receive an award one year, can I apply for and receive another scholarship?**

No. Awards are for one year only. Each student can only submit one application for consideration. A student remains eligible for consideration for one scholarship through your third year of college. If you did not apply before your freshmen year, you may still apply during either your sophomore or junior year for one scholarship.

### **Will the Sonnentag Foundation scholarship check be payable to the student or to the school? Can we request either option?**

Typically, Sonnentag Foundation scholarship checks are payable to the student. Checks are sent after our foundation receives a copy of the student's first semester grades and a copy of the student's tuition receipt showing their second semester invoice has been paid in full. However, the foundation does offer the option for scholarship checks to be payable directly to the university. This is offered in instances when scholarship recipients are unable to pay tuition fees by required deadlines. The foundation would need to receive an official copy of the student's first semester grades/transcript, a copy of their second semester invoice from the school with complete contact and mailing address information and the student's school ID number, and a copy of the student's second semester course registration.



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**Can I still receive my scholarship if I transfer from one college to another?**

The Sonntag Foundation must be notified in the event a student transfers or plans to transfer to another college anytime during the school year before they receive their Sonntag Foundation scholarship award. To be eligible for the scholarship, it is the student's responsibility to submit to the Sonntag Foundation a paid second semester fee statement from the college they are transferring to, as well as a grade report for the first semester college they attended.

**I intend to use the Sonntag Foundation scholarship money to pay my second semester invoice. Can I receive scholarship money if I don't have a paid second semester fee statement from the college?**

If a student is unable to provide a paid second semester fee statement, and requests to apply their Sonntag Foundation scholarship toward their second semester fee in order to enroll in the college, the Sonntag Foundation must be notified in advance. The Sonntag Foundation will review the request; if the student continues to meet eligibility requirements, the Sonntag Foundation Scholarship will be disbursed directly to the student's college, not to the student. It is the student's responsibility to provide the foundation with the contact information for the school's financial aid office. The Sonntag Foundation will work directly with the school and send the scholarship funds in the student's name to the financial aid office prior to the beginning of the term/semester.

**Do I automatically lose my scholarship if I take a semester off?**

If you do not stay continuously enrolled in college for both terms, or opt to take a semester off, you will not be eligible to receive your Sonntag Foundation scholarship. To be eligible for the scholarship, it is the student's responsibility to submit to the Sonntag Foundation a paid second semester fee statement from the college they will be attending, as well as a grade report for the first semester college they attended.

**Can the scholarship be applied toward graduate school?**

No. You may only use the scholarship funds for an undergraduate associate or bachelor's degree.

**I am home-schooled. Can I still qualify for the foundation scholarship if I'm attending college?**

Yes. The Sonntag Foundation Scholarship is open to home-schooled students. Students must submit the following documents with their scholarship application: 1. A copy of the Confirmation of Enrollment letter on file at your local Educational Service District (ESD) (also called "Letter of Intent to home-school"). A DMV receipt or record will not suffice. 2. A copy of the results of your highest grade standardized achievement test. 3. A transcript from your home-school teacher describing your coursework and letter grades assigned.

**How do I apply for a scholarship?**

Please complete the application and essay question. Submit documents to: Sonntag Foundation, Attn: Scholarship Committee, PO Box 100, Marathon, WI 54448, or fax (877) 258-5367, or email [requests@sonntagfoundation.org](mailto:requests@sonntagfoundation.org).

**When are scholarships distributed?**

If you are selected to receive a scholarship, you must submit a copy of your paid second semester fee statement, as well as a first semester grade report, after completing the first semester of college/tech school. Send these items to: Sonntag Foundation, Attn: Scholarship Committee, PO Box 100, Marathon, WI 54448, or, or fax (877) 258-5367, or email: [requests@sonntagfoundation.org](mailto:requests@sonntagfoundation.org).